

Royal Plaza Hotel is proud to be one of the **Official Hotels** of the conference of City University of Hong Kong - 電磁頻譜的新科技與新應用學術研討會. The hotel was established in 1997 and is wholly owned and managed by Sun Hung Kai Properties Limited. It is centrally located in Hong Kong, within access to the major transport modes and is only 10 minutes by rail from City University of Hong Kong. It is directly linked to one of the largest shopping centers in Hong Kong and within short distance from local attractions. The Hotel also provides complimentary shuttle bus to and from Tsim Sha Tsui. Hotel Website: (www.royalplaza.com.hk)

RESERVATION REQUEST FORM

電磁頻譜的新科技與新應用學術研討會

Organized by State Key Laboratory of Millimeter Waves - City University of Hong Kong

(Validity: 16-19 September, 2012)

Name(s): 1) Dr/Prof/Mr/Ms/Mrs (First name) _____ (Last name) _____

2) Dr/Prof/Mr/Ms/Mrs (First name) _____ (Last name) _____

Contact No(s): 1) (Tel) _____ (Fax) _____ (Email) _____

2) (Tel) _____ (Fax) _____ (Email) _____

| | | | |
|-----------------------|--|------------------------------|--|
| Arrival Date | | Arrival Flight/Time | |
| Departure Date | | Departure Flight/Time | |

Please put a ✓ in the appropriate box of your selection.

| Room type <small>(Including complimentary daily in-room broadband internet access for one registered computer)</small> | *Daily Room Rate (HK\$) – subject to 10% Service Charge | | |
|---|--|-------------------------------------|-------------------------------------|
| | Room only | Room with buffet breakfast | |
| | Single / Double Occupancy | Single Occupancy | Double Occupancy |
| ❖ Superior Room | <input type="checkbox"/> \$1,280.00 | <input type="checkbox"/> \$1,390.00 | <input type="checkbox"/> \$1,500.00 |
| Special Request (if any) | <input type="checkbox"/> Double Bed <input type="checkbox"/> Twin Bed <input type="checkbox"/> Non-Smoking <input type="checkbox"/> Smoking | | |
| Transportation <small>(Advance reservation for airport transportation is required, and the rate is subject to change without prior notice. Airport Shuttle arrangement is provided based on a fixed time schedule.)</small> | ♦ Hotel Limousine (maximum 3 persons per car) <input type="checkbox"/> Arrival <input type="checkbox"/> Departure <input type="checkbox"/> Round Trip (HK\$650 per car one way) | | |
| | ♦ Airport Shuttle <input type="checkbox"/> Arrival <input type="checkbox"/> Departure <input type="checkbox"/> Round Trip (HK\$160 per person one way) | | |
| Booking Guaranteed By: | <input type="checkbox"/> Amex <input type="checkbox"/> Visa <input type="checkbox"/> Master <input type="checkbox"/> Diners | | |
| Credit Card No. | | | Expiry Date (mm/yy) |
| Name of Card Holder | | | |

Signature: _____ Date: _____

Remarks:

1. Reservation request form must be submitted to Royal Plaza Hotel **on or before 13 August, 2012**. All reservation requests are subject to hotel confirmation.
2. All bookings must be guaranteed by a valid credit card of one night room charge. One night room charge will be applied if cancellation cannot be notified by writing to the hotel **on or before 3 September, 2012**.
3. A Reservation Confirmation will be submitted to sender within 48-hour after receipt of completed Reservation Request Form. Reservation will not be valid without Reservation Confirmation of Royal Plaza Hotel.
4. Reservation outside the above valid period is subject to the prevailing rate and hotel availability.
5. Royal Plaza Hotel reserves the right of final decision in case of any disputes.

Renovation Notice:

The hotel is currently undergoing a major renovation which will last until March 31, 2013. After this renovation, all 693 guestrooms as well as other hotel facilities including our bar and restaurants, health club, grand ballroom, function rooms and hotel lobby will acquire a brand new look.

During this period, some of our services and facilities may be unavoidably interrupted or affected and noise disturbance may occur between 0900 and 1900 from Monday to Saturday except public holidays.

However, the swimming pool and health club will remain in operation until 05 November 2012.

HOTEL USE ONLY

CONFIRMED

WAITING LIST

NOT CONFIRMED

By _____

Remarks _____

Date _____